

**From:** [Zeno, Denise](#)  
**To:** [Wilson, Eric](#); [Pane, Mark](#); [Magriples, Nick](#); [Catanzarita, Jeff](#); [Prince, George](#); [Ofrane, Rebecca](#); [Rotola, Joe](#); [Mishkin, Katherine](#); [Metz, Chloe](#)  
**Cc:** [Keating, Robert](#); [Hauptman, Mel](#)  
**Subject:** FW: FOIA 2014-005415 (Cabo Rojo GW)  
**Date:** Monday, April 14, 2014 2:38:59 PM  
**Attachments:** [EPA-R2-2014-5415.pdf](#)

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Hi Everyone!

See the attached FOIA request. The Requestor is asking for every single document/note related to the Cabo Rojo GW contamination site since its NPL inclusion, March 10, 2011. Please read the FOIA request since they are asking for emails, notes, minutes, reports, etc.

About the emails in Lotus and/or Outlook: Robert Keating said that we should transfer the Cabo Rojo emails to a folder in the respective programs. He will get back to us once they have figure out the best way to pull up those records for the FOIA.

I'll be sending the Requestor an Interim Response with all of the available electronic records next week.

Please be sure to clear any documents with ORC, if needed.

Thanks,  
Denise  
[212.637.4319](tel:212.637.4319)

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**From:** Keating, Robert  
**Sent:** Monday, April 14, 2014 8:37 AM  
**To:** Zeno, Denise  
**Subject:** FOIA 2014-005415 (Cabo Rojo GW)

Denise,

Please see the attached FOIA request we received regarding the CABO ROJO GROUND WATER CONTAMINATION site (PRN000206319).

We have over 160 documents in SDMS right now that are marked as releasable that may be helpful in answering this request.

All responses for FOIAs go through FOIAOnline now. So please coordinate the collection of responsive documents and turn them over to me so PSB can load the responsive files into FOIAOnline for the response. I will also need search or review time charged to the FOIA so we can prepare the invoice. Please be sure to clear any documents with ORC if needed.

If there are documents that the SF Record Center may have you can contact Julie Wong or Audrey Burger to help retrieve them. For Removal Files contact James Robertelli. The SF Record Center

contractors can provide an index of files in SDMS and search for specific documents only. You need to provide them a title and date or date range. They cannot make decisions as to what documents are responsive.

You may contact the requestor if more information is needed. Please copy me on all correspondence.

If you have any questions please let me know.

Rob Keating  
Superfund Records Manager  
U.S. EPA Region 2 ERRD/PSB/RMCRS  
P: 212-637-4325